Doc. No.: PAM-FM-066

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| **Project Name** | **:** |  |
| **BEAM Plus Project No.** | **:** |  |
| **Name of Theme Certification** | **:** |  |
| **BEAM Plus Assessment Tool** | **:** |  |

The Applicant is reminded to prepare the submission with attention to the following:

1. The Applicant shall submit a credit summary for the applied Theme Certification and submission template(s) for the attempted credit(s).

2. In the event that the checklist on the submission template is not sufficient for your project, please provide supplementary page with clear label and identification.

3. Submission materials for each submission template may comprise tables, report(s), drawing(s), calculation(s), catalogue data, commissioning records, record photographs, etc. The document should be signed and dated by the relevant authority (if applicable).

4. The Applicant shall clearly identify different types of material provided in the submissions, for example summary table, drawings and photograph. And all submittals shall be consistent and cross-referenced.

5. Where multiple page documents, for example simulation report containing specific data is submitted, the Applicant is responsible to clearly identify and highlight the item(s) used in the project, and its technical data.

**Declaration:**

I, the undersigned, declare the Theme Certification submission of the captioned project, including all supporting documentation, is true, and complies fully and irrevocably, with requirements of BEAM Plus Theme Certification Manual.

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| --- | --- |
| Applicant Name:  |  |
| Applicant Company: |  |
| Applicant Title:  |  |

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| --- | --- | --- | --- |
| Signature: |  |  Date: |  |