

Organiser:



# BEAM Affiliate Training and Examination Programme

Co-organiser:



**Deadline for Application : 27 April 2017, Thursday**

## TRAINING AND EXAMINATION REGISTRATION FORM

Enquiry: 3610 5700

**Programme Name :** The 7<sup>th</sup> BEAM Affiliate Training and Examination

Event Code: BA-2017-05-11

**Training Date :** 11 May 2017 (Thu)

**Examination Dates :**

- a) 20 June 2017 (Tue)
- b) 21 June 2017 (Wed)

**Name :** Mr / Mrs / Ms  
(Name shown on your HKID / Passport)

**Gender:**  
 Male  Female

**Chinese Name (中文名) :**

**HK ID or Passport Number :**

**Organisation :**

**Job Title :**

**Correspondence Address :**

**Nature of Organisation**  
(Please tick one only):

**A Government Department**

- Architectural Services Department
- Buildings Department
- Drainage Services Department

- Electrical and Mechanical Services Department
- Housing Department
- Others: please specify \_\_\_\_\_

**B Private Sector**

- Consultant (other than Interior Design)
- Contractor
- Developer
- Facility & Property Management
- Others: please specify \_\_\_\_\_

- Interior Design
- Manufacturer / Supplier / Distributor
- Property Agency

**C Non-government Organisation**

- Educational / Research / Training Institute / University
- Others: please specify \_\_\_\_\_

- NGO / NPO
- Professional Society

**Area of Practice**  
(Please tick one only):

**A Architecture & Landscape**

- Landscape Architecture
- Architecture

**B Engineering & Building**

- Building
- Civil
- Environmental
- E&M / BSE
- Geotechnical
- Structural
- Others: please specify \_\_\_\_\_

**C Environmental Science**

**D Facility & Property Management**

**E Interior Design**

**F Planning**

**G Product Materials Supply & Manufacturing**

**H Surveying**

- Building Surveying

- Land Surveying

- Quantity Surveying

- I** Others: please specify \_\_\_\_\_

**Contact :** Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

**Please select your preferred Examination date and session. Final assigned session will depend upon availability.**

Please mark your first <b>3 preferences</b> on the column next to the session.		20 June 2017 (Tue)	21 June 2017 (Wed)
	9:00 am – 10:30 am		
	11:30 am – 1:00 pm		
	2:00 pm – 3:30 pm		
	4:30 pm – 6:00 pm		

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## Membership Type *(Please "√" when appropriate.)*

<b>A</b>	<b>BEAM Society Limited (BSL)</b>	<input type="checkbox"/> I am an Associate / Ordinary Member of BSL. <input type="checkbox"/> I am applying for BSL Membership.
<b>B</b>	<b>Hong Kong Green Building Council (HKGBC)</b>	<input type="checkbox"/> My organisation is an Institutional / Associate Member of HKGBC. <input type="checkbox"/> I am an Associate Member of HKGBC. <input type="checkbox"/> I am / my organisation is applying for HKGBC Membership.
<b>C</b>	<b>Supporting Organisation</b>	<input type="checkbox"/> I am / my organisation is the member of supporting organisation# Please state the name of the Organisation: _____
<b>Member's Name:</b> _____		

# For the list of supporting organisations, please refer to the training flyer for details.

## Minimum Qualification Requirements

To enrol in the Training and Examination, you **MUST** fulfill one of the followings. Please tick the appropriate box below:

<input type="checkbox"/> A diploma or above, in a subject related to the built environment	<input type="checkbox"/> Any person who has worked in the construction or real estate industry (including planning, design, construction, testing, commissioning, operation, maintenance, facility management, product supplies or interior design, etc.) for at least 5 years
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## Professional Institution Membership Classification : (HKIA, HKIE, HKILA, HKIP, HKIS, or equivalent)

HKIA     HKIE     HKILA     HKIP     HKIS     Others (please specify: \_\_\_\_\_)

**Membership Type / Number:** \_\_\_\_\_

**Membership Since:** (MM) \_\_\_\_ (YY) \_\_\_\_

## Related Qualification and Experience: *(Please attach all the relevant supporting documents e.g. Certificates and CV describing your experience as stated in the minimum qualification requirements)*

<i>From</i> <i>(MM/YY)</i>	<i>To</i> <i>(MM/YY)</i>	<i>Relevant Working Experience in the Building Construction or Interior Design Industry</i>
<i>Month</i>	<i>Year</i>	<i>Relevant Academic Qualifications</i>

## PAYMENT

- Discounted Fee: HK\$1,500** for training & examination  
(Associate / Ordinary Member of BSL or Institutional / Associate Member of HKGBC)
- Discounted Fee: HK\$1,800** for training & examination  
(Member of Supporting Organisation)
- Original Fee: HK\$2,000** for training & examination

## Cheque Number and Issued Bank :

Please send a crossed cheque made payable to "**BEAM Society Limited**" with this Registration Form to:  
BEAM Society Limited, 1/F, Jockey Club Environmental Building, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong.

Organiser:



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## DECLARATION & CONFIDENTIALITY / USE OF PERSONAL DATA

I hereby declare that the information given above is accurate to the best of my knowledge, and agree that all decisions made by the Organisers and the Adjudicating Panel are final and binding in all aspects relating to the BEAM Affiliate Training and Examination.

BEAM Society Limited will communicate with you the latest news, online services, events and membership benefits through email. Please click the box below to show your preference of the use of your personal data as described in our “**How the Personal Data is used**” under BEAM Society Limited Privacy Policy.

- I wish to receive the latest news, online services, events and membership benefits through email.
- I **DO NOT** wish to receive the latest news, online services, events and membership benefits through email.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

## TERMS & CONDITIONS

1. Registration must be attached with a cheque as full payment.
2. Payment is non-refundable unless the event is cancelled by the organisers.
3. Examination fees are non-refundable. Revision of examination date will depend upon availability of seats.
4. Booking will only be confirmed with payment on a first-come-first-served basis.
5. An official receipt will be issued upon cheque clearance.
6. The event will be cancelled with full refund should a typhoon signal no. 8 or above, or black rainstorm warning be hoisted 3 hours before commencement of the event.

## EXAMINATION CONFIDENTIALITY STATEMENT

I understand that any of the following offences may lead to disqualification from the BEAM Affiliate Examination.

- 1) Obtaining knowledge of contents of questions prior to the examination.
- 2) Copying from notes, books or electronic devices brought into the examination room or from the work of other candidates. (Note: Possession of unauthorised material / devices found on / in the examination desk or on the candidate will be considered sufficient grounds for a charge of premeditated cheating and this will lead to disqualification.)
- 3) Communicating or attempting to communicate in any form with persons inside or outside the examination centre during an examination session.
- 4) Attempting to take away from the examination centre any examination material.
- 5) Attempting to tamper with a computer or an electronic device.
- 6) Attempting to copy or record examination questions (in any format) from the examination centre.
- 7) Impersonation or requesting others to impersonate.
- 8) Deliberately disturbing or causing a nuisance to other candidates.
- 9) Disobeying the instructions of the Invigilator.
- 10) Leaving the examination room before the end of the session without authorisation.

I understand and hereby agree to all the policies, procedures and instructions set forth in respect of the examination. These include but are not limited to those examination regulations listed above.

I certify that I am the person who will take the examination at the examination centre.

I agree to maintain the full confidentiality of all examination questions, specifically not to reproduce and/or disclose any examination question in whole or in part to any person or entity, and understand that the organiser will take any actions to protect its intellectual property rights.

I understand that if I do not agree to these conditions, I will not be permitted to take the examination and my examination fee will not be refunded.

I also understand that if I repeatedly violate any of policies, procedures and instructions set forth by the organiser in respect of the examination, I may be prohibited from taking the examination in future.

## COLLECTION OF PERSONAL DATA

1. Your personal data will be collected and used by BEAM Society Limited (BSL) and Hong Kong Green Building Council Limited (HKGBC) for purposes in connection with BEAM Affiliate Program, training and examination, and the selection designation and regulation of assessors by us in respect of the BEAM (Building Environmental Assessment Method).
2. The data may be disclosed to relevant stakeholders in respect of BEAM including their employees and agents concerned.
3. Your personal data will be destroyed within 6 months upon completion of the application process.  
For unsuccessful candidates, the personal data will be destroyed 6 months after rejection of the candidate's application.
4. You have the right to request for the access and correction of your personal data. Such request should be made in writing and addressed to the BEAM Society Limited by mail (1/F, Jockey Club Environmental Building, 77 Tat Chee Avenue, Kowloon Tong) or email [ba.training@beamsociety.org.hk](mailto:ba.training@beamsociety.org.hk). For details of the BSL Privacy Policy, please visit [www.beamsociety.org.hk](http://www.beamsociety.org.hk).  
For details of the Hong Kong Green Building Council Limited Privacy Policy, please visit [www.hkgbc.org.hk](http://www.hkgbc.org.hk).